

**ARIZONA STATE BOARD FOR CHARTER SCHOOLS
NOTIFICATION OF CHANGE REQUEST**

(Name and Address of Charter School)

(Contact Person's Name)

(Phone Number)

(Fax Number) ID _____ Temporary

Only 1 notification of change request per document. Please assign a temporary ID number or code, numerical or alphabetical. All notification of changes must be submitted and be approved and signed by both parties before the school can take action on or implement the changes requested in the notification of change. Please provide supporting documentation.. **PLEASE CHECK APPROPRIATE BOX**

- ☐ Name, address and phone number of school contact as identified in the contract
- ☐ Changes in the School calendar that do not involve the number of days of instruction
- ☐ Signing authority for the school or corporation
- ☐ Changes in governing board members
- ☐ Changes in school location (change of site and/or adding sites)
- ☐ Changes of corporate name or school name
- ☐ Changes in transportation services
- ☐ Changes in the school's lease, ownership or occupancy agreement or insurance coverage
- ☐ Changes in subcontracts as provided in the contract.
- ☐ Changes in student enrollment.

The State Board for Charter Schools ("BOARD"), Sponsor and _____

("CONTRACTOR"), herein agree to notification of change in the terms of Contract No. _____ as follows:

TO CHANGE FROM ORIGINAL APPLICATION, PAGE NO. _____, PARAGRAPH NO. _____:

TO CHANGE TO:

In witness whereof, CONTRACTOR has signed this Notification of Change as of this _____ day of _____, 20_____,
and the BOARD has signed this Notification of Change as of this _____ day of _____, 20_____,
to take effect at such time as it is signed by both parties.

(CONTRACTOR - SCHOOL NAME)

(SPONSOR - STATE BOARD FOR CHARTER SCHOOLS)

ARIZONA STATE BOARD FOR CHARTER SCHOOLS
AMENDMENT REQUEST

(Name of Charter School)

(Address)

(Contact Person's Name)

(Phone Number)

(Fax Number)

Temporary
ID _____

Only 1 amendment request per document. Please assign a temporary ID number or code, numerical or alphabetical. All amendments must be submitted and be approved and signed by both parties before the school can take action on or implement the changes requested in the amendment. A COPY OF THE GOVERNING BOARD MINUTES FROM YOUR SCHOOL APPROVING THE AMENDMENT MUST BE PROVIDED WITH THIS REQUEST. PLEASE CHECK APPROPRIATE BOX

- ☐ Changes in legal status; ownership; or chief executive officer whose name is _____ as of the date of this contract
- ☐ Changes to school description/mission
- ☐ Changes in grade levels served
- ☐ Changes in the school calendar involving the number of days of instruction
- ☐ Changes in admission procedures
- ☐ Changes in special education procedures
- ☐ Changes in curriculum or instruction
- ☐ Changes in the method(s) used to measure pupil progress
- ☐ Changes in wording

The State Board for Charter Schools ("BOARD"), Sponsor and _____
("CONTRACTOR"), herein agree to amend the terms of Contract No. _____ as follows:

TO CHANGE FROM ORIGINAL APPLICATION, PAGE NO. _____, PARAGRAPH NO. _____:

TO CHANGE TO:

In witness whereof, CONTRACTOR has signed this Contract Amendment as of this _____ day of _____, 20_____,
and the BOARD has signed this contract amendment as of this _____ day of _____, 20_____,
to take effect at such time as it is signed by both parties.

Authorized Signature/School Name

(SPONSOR - STATE BOARD FOR CHARTER SCHOOLS)